



QUABOAG VALLEY AMATEUR RADIO CLUB

Bylaws



JUNE 30, 2026

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QUABOAG VALLEY AMATEUR RADIO CLUB BYLAWS

ARTICLE I – TITLE

Section 1

This organization shall be known as The Quaboag Valley Amateur Radio Club.

ARTICLE II – PURPOSE

Section 1

The purpose of this organization is to create and maintain a friendly relationship among those individuals who are interested in amateur radio. Also, to organize, promote & participate in any public service activity.

ARTICLE III – OFFICERS

Section 1

The officers of this organization shall consist of a President, Vice-President, Secretary, Treasurer, Web Master, and the repeater Trustee all of whom, with the exception of the repeater Trustee, shall be elected at the club's bi-annual

meeting in September to hold their respective office for two (2) years and/or until their successor(s) are elected.

- a) The election of all officers shall be by voice vote or written ballot at the bi-annual meeting in September and/or by a majority vote of a quorum of the members in good standing.
- b) The June meeting minutes and/or web page shall indicate that nominations have been received and will be voted on at the September monthly meeting.
- c) Ballots may be delivered to the club's secretary prior to the elections, in person, by mail, or by proxy.

Section 2

The President shall preside at and organize all meeting correspondence. He shall enforce all the rules, bylaws and regulations of the organization and shall have direct supervision of the various activities of the club.

Section 3

In the absence of the President, the Vice-President shall assume all powers of the President and perform all duties of the President during such absence.

Section 4

The secretary shall conduct all official correspondence of the organization assigned by the President and have the care

and custody of all records and documents. The Secretary shall keep a record of all meetings and shall perform other duties as shall be assigned by the President.

Section 5

The Treasurer shall have the care and custody of all the club's funds and shall deposit same in Country Bank as may be designated by the President within ten (10) days after receipt of said funds. The Treasurer shall submit accurate reports of the club's financial transactions at each officer meeting or whenever called upon to do so by the President.

If Country Bank were to change their name or the club, Quaboag Valley Amateur Radio Club, were to switch banks, it would require a change to the bylaws.

Section 6

Any officer may be removed from his or her office for reasonable cause by a two-thirds vote of the members in good standing, provided, however, provided that the individual has received notice of such action.

ARTICLE IV – MEMBERSHIP

Section 1

Any person professing an interest in amateur radio shall be eligible for membership.

ARTICLE V – MEETINGS

Part 1 – General Meeting Information

Section 1 – Bi-Annual Meetings

A bi-annual meeting will be held in September for the purpose of electing officers for the ensuing 2-year term which ends with the election in September.

Section 2 – Regular Club Meetings

The regular monthly club meetings will be held on the last Tuesday of each month except for July and August.

Section 3 – Special Meetings

Special meetings may be called by the President at any time for all members.

- a) Notice of such special meeting, stating the purpose for which it is called, shall be sent to each member.
- b) There will be no business transacted at such special meeting other than that for which the meeting was called for.

Section 4 – General Meeting Rules

- a) Six (6) members in good standing shall constitute a quorum for the transaction of business at all regular and special club meetings.

- b) A simple majority of officers shall constitute a quorum for the transaction of business at all officer meetings.
- c) Members in good standing and guests may attend the regular club meetings.

Part 2 – Officer Meetings

Section 5 – Order of Business at Officer Meetings

Officer meetings shall be held separately from regular club meetings. Officer meetings shall be held monthly, at least one week prior to the regular club meeting, or as called by the President. Officer meetings shall focus on administrative and governance matters. The order of business shall be as follows:

Call to Order.

- a) Roll call of officers.
- b) Reading of the minutes of the previous meeting.
- c) Reports of officers and committees.
- d) Reading of the correspondence.
- e) Old business.
- f) New business.
- g) Report on financial accounts.
- h) Miscellaneous.
- i) Adjournment.

Part 3 – Regular Club Meetings

Section 6 – Order of Business at Regular Club Meetings

Regular club meetings shall be held on the last Tuesday of each month (except July and August) and shall prioritize presentations, technical discussions, and amateur radio interests. The order of business should be flexible and may include:

- a) Call to Order.
- b) Welcome and introductions (members and guests).
- c) Featured presentation or technical topic (e.g., radio projects, guest speakers).
- d) Open floor for amateur radio discussions or Q&A.
- e) Brief announcements (limited to non-administrative items).
- f) Adjournment.

ARTICLE VI – DUES

Section 1

The amount of membership dues shall be determined upon the recommendation of the Treasurer. The dues shall be paid on an annual calendar basis and are payable at the September monthly meeting.

Section 2

The initial dues payment for new members joining between September 1st and December 31st will cover both the current year and the following year.

Individuals who wish to join after January 1st will have their dues prorated.

Section 3

Upon receiving reliable information that a member is unable to pay his/her dues because of hardship, disability or other valid reason, the President, by unanimous vote of the officers, may excuse said member from paying dues for the current year.

Section 4

Any former member wishing to rejoin the club will be reinstated to full membership privileges upon payment of current year dues.

Section 5

Members who have not paid their dues by December 1 will be notified and given 90 days, or at the discretion of the board, to remit payment. If dues are not received by December 31, members will lose their good standing and voting rights. Members may regain good standing and voting rights upon payment of outstanding dues.

ARTICLE VII – AMENDMENTS

Section 1

The bylaws may be amended by a two-third (2/3) vote of the members in good standing present at any regular meeting, provided that such proposed amendment(s) be submitted in writing signed by ten (10) members in good standing at a previous meeting.

ARTICLE VIII – REPEATER

Section 1

The Quaboag Valley Amateur Radio Club will operate and maintain 2-meter repeater on Coy Hill and an alternate site on Breezeland's Hill in Warren, Ma. @ 147.210 MHz.

Section 2

The operation and maintenance of the repeaters will be managed by the repeater Trustees.

Section 3

- a) The repeater Trustee is not an appointed position, is not an elected position, but does hold a seat as an officer of the club. The Trustee shall be responsible for appointing a successor and be responsible for making all necessary and/or required administrative changes.

- b) The repeater Trustee may designate up to three (3) associate Trustees, as needed to assist in maintaining the repeater.
- c) All Trustees must be club members in good standing, and reside within the repeater service area.
- d) The Trustee shall manage day-to-day operations and appoint control operators. Associate Trustees shall assist with maintenance, site access, and other duties as assigned by the Trustee.
- e) The Trustee shall report as needed at officer meetings and may provide technical updates at regular club meetings as required.
- f) Associate Trustees are considered lateral positions of the club and shall have no voting rights in officer meetings except for matters related to the repeater.
- g) In the event that the Trustee is not able to fulfill his/her duties, and a successor has not been assigned, the President shall recommend a successor. A vote of the officers shall be conducted at the next scheduled officer meeting to make the appointment official.

Section 4

The repeater shall carry the Quaboag Valley Amateur Radio Club call-sign, i.e., K1QVR.

Section 5

The primary purpose of the repeater is to facilitate emergency and public service communications in the area. General communications are otherwise allowed.

Section 6

The repeater shall forever remain available for use by any licensed ham radio operator unless it is offline for unexpected repairs.

Section 7

The repeater will be operated strictly within the confines of all applicable Federal, State and Local regulations as interpreted by the repeater Trustee. The repeater Trustee shall appoint and maintain a cadre of control operators at their discretion.

Section 8

The equipment associated with and the functions available on this repeater shall never fall below or never be less than the minimum required for legal, reliable two-way voice communication.

Section 9

Financing for equipment and maintenance shall be the responsibility of QVARC club's general funds and voluntary

contributions from club members and other interested parties.

Section 10

A contribution or donation to the Quaboag Valley Amateur Radio Club is not to be considered a prerequisite for use of the repeater, nor will same qualify anyone for any special authority or privileges.

Section 11

Repeater donations and contributions are to be kept in the Quaboag Valley Amateur Radio Club general fund but accounted for separately and disbursed by the Treasurer for repeater use only.

ARTICLE IX – DISSOLUTION OF CLUB

Section 1

A motion to disband this club may not be entertained at any meeting unless all current members in good standing are notified of the proposed action ten (10) days in advance of such meeting.

Such a motion to be carried must have an affirmative ballot vote of two-thirds (2/3) of the members present. In case of disbanding of the club, all tangible assets are to be liquidated by the current club officers, at the time of disbanding, and the proceeds to benefit the National

Association for Amateur Radio (ARRL) or any subsequent organization.